

Music: Instrumental Lessons Information Sheet 2025

A number of visiting peripatetic instrumental/vocal teachers come to the school to offer tuition. A written contract to provide instrumental lessons is made between the parent and the teacher. These are self-employed teachers for whom the school provides a room in which to teach. Lessons are arranged by the peripatetic teacher at the start of the academic year, or whenever they are requested. All payment for lessons is arranged between the parent and peripatetic teacher. All subsequent contractual arrangements are made between teacher and parent, and we encourage both parties to regularly communicate regarding lessons, progress and preparation for concerts and exams. All pupils receive a written report at the end of the academic year.

1. Application

If you wish to apply for your daughter to take either individual (or possible shared music lessons in the Junior School), please complete the online application form by **Friday 22 August 2025**. Junior School girls starting in the Senior School in September do not need to re-apply if already having music lessons but should inform the peripatetic teacher if lessons are due to cease with the required term's notice.

2. Instruments and Fees

Girls may have lessons in: Bassoon, Cello, Clarinet, Double bass, Drum kit, Euphonium, Flute, French horn, Guitar, Harp, Harpsichord, Piano, Oboe, Orchestral percussion, Organ, Recorder, Saxophone, Trombone, Trumpet, Tuba, Viola, Violin and Voice.

From the beginning of the school year in September 2025 the tuition fee will be **£350** for ten 40-minute lessons in the Senior School. In the Junior School, fees are **£270** for ten 30-minute lessons each term and **£140** for shared lessons. Voice tuition is only available for girls in Year 7 and above.

3. Ensembles, contribution and expectation

We very much hope and expect that girls who have instrumental or vocal lessons should participate in school ensembles/choirs. Shared music-making is a wonderful experience! Please consult the extracurricular programme for further details.

4. Payment of Tuition Fees

Payment should be made payable to the teacher on receipt of the invoice sent by them to parents at the beginning of each term. **We ask that you kindly settle bills within two weeks of receipt in order to maintain continuity of lessons.**

5. Discontinuation of lessons

A complete term's notice in writing is required to discontinue lessons and should be given by the end of the first week of any term. Failure to do this will make you liable for the next term's fees. Parents should write to both the teacher concerned and the Director of Music.

6. Lesson Rotation

Girls in Years 4-9 will find that their teacher rotates the music lessons throughout **all periods** of the school timetable, as well as times that fall outside of academic lesson time. **We cannot make exceptions to this**, as every exception reduces the rotational opportunities of other girls' timetables. Special concessions for fixed times are made for girls learning two or more instruments in school. For girls in Year 3, timetabling is arranged between the instrumental teacher and the form tutor. In Years 10 and above, music lessons will be given in study periods, lunch breaks, or before and after school and never during academic lessons.

7. Liability through absence of a pupil or teacher

If a teacher is absent, lessons missed will be made up in vacant weeks in the term or, if this is not possible, a refund will be given. If a girl is absent from a lesson through illness or any other reason **with less than 48 hours' notice** the lesson is forfeit and the fee for it will be due. Teachers will avoid public examinations and summer internal examinations for lessons. We would expect that parents and teachers of girls in Year 11 or 13 should discuss in good time, but certainly by the end of the Spring term, the number of lessons to be offered in the Summer term. For the sake of continuity, music lessons may be able to carry on into exam study leave, but only by mutual negotiation between parent and teacher.

8. Theory Lessons

Tuition for Grade 5 theory is available and free of charge for Senior School pupils. This lesson occurs Mondays 7:45-8:20am.

9. Music Examinations

ABRSM examinations can be taken at school towards the end of each term. If there is a sufficiently large cohort then examinations will also take place for the Trinity board. The arrangements for these are sent at towards the start of each term. Parents pupils and teacher should be in active discussion as to whether it is appropriate to enter a student for an examination.

11. Personal Instruments

All personal instruments brought into school must be added to your Home Contents insurance policy (all risks section) in case of loss or damage away from home. The Trust's insurance policy does not cover personal items.

Please ensure that **ALL** instruments, whoever owns them, are clearly and securely labelled with the girl's name and address.

For any further information please contact:

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Mrs Georgina Roberts, Performing Arts Administrator – g.roberts@put.gdst.net